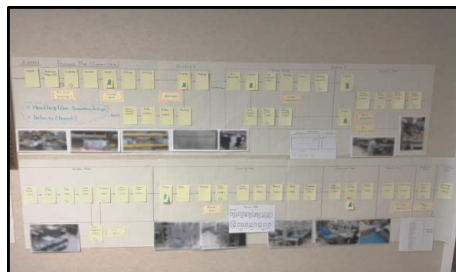


# Our Approach

## Educating in Kaizen Tools & Concepts



### ◆ Process at a Glance (aka "Process Map" or "Value Stream Map")\*



- Make problems visual, discover otherwise hidden waste (MUDA), develop a "Kaizen Mind" through new analytical techniques...

\* Remember: Contrary to popular belief,

**Value Stream Mapping is not "Kaizen!"**

...just one of the many steps to *beginning* Kaizen!

### ◆ The "7 Kaizen Sheets"

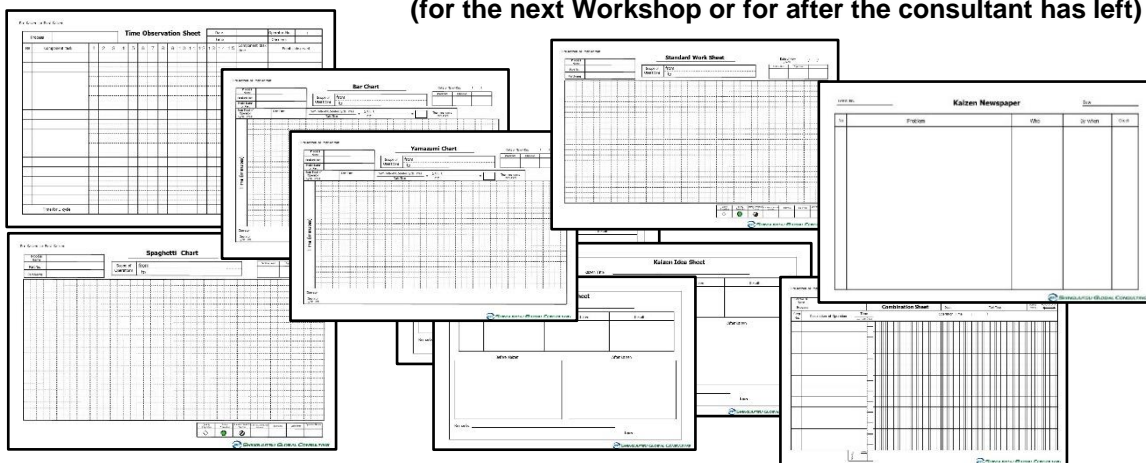
- Determine the true nature of problems
- Find MUDA, safety risks, quality concerns, and other Kaizen opportunities
- Develop, test, and evaluate Kaizen ideas
- Establish "Standard Work" to prevent reoccurrence
- Measure results of Kaizen to determine the benefit to the company
- Determine and track remaining Kaizen opportunities

SGC Consultants will teach you the correct approach to creation and application of the "Process at a Glance!"

### ◆ Lecture and Exercise Textbooks Including:

- The Toyota Production System & Its Fundamental Concepts
  - SGC Production System
  - Standard Work
  - Creating standard work
  - How to Do Hands - on Training
  - About Motion
  - 3PSM Concepts
  - Process Planning
  - Considerations When Doing 3PSM
  - How to Conduct 3PSM Workshops
  - Working Diagrams, Process Management
  - Medical Production Preparation ( at PNHS)
  - Kanban System
  - Logistics
  - Kanban Case Study & Simulation
- and **MANY, MANY MORE...**

(for the next Workshop or for after the consultant has left)





### ◆ **The consultant will not do Kaizen for you!**

SGC consultants will teach concepts, train in Kaizen tools and their application, and guide your team through the process of making significant, measurable impact through Kaizen with every visit. Paramount to SGC's approach, however, is educating your people: a company incapable of conducting Kaizen correctly without the consultant on-site, will make slow and limited progress, if any. *Every* visit to Gemba, by *every* SGC consultant, is centered around *education before implementation* (though you can always expect both).

### ◆ **Leadership must "Lead" the way!**

Kaizen is as much a "bottom-up" activity as it is "top-down," but to instill the kind of culture necessary for front-line workers to fully participate in Kaizen, your leadership needs to establish and foster that culture. To that end, the consistent education mentioned above will include the solid foundation of success:

**Hoshin Kanri** and **Daily Management** ([Please contact us for more information](#))

### ◆ **Kaizen is a Full-Time job!**

When starting out on your "Lean Journey," you will need to form a "Kaizen Team" for each Workshop guided by an SGC Consultant. It is from these team members that you will begin to form your "Kaizen Promotion Office" (KPO) as a department of specialists to teach new, and refresh veteran, employees and promote a constant ***Kaizen Culture*** within your organization.

The consultant will guide you in the formation of the KPO; starting with building the team for each Kaizen Workshop. ([Please contact us for more information](#))

**Please contact us. If you have any questions, or require any further information.**

**We would like to highly recommend you “Kaizen Planning & Workshop” for your future Lean activity deployment...**

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