

Information Security Policy

1. Purpose

Shingijutsu Global Consulting Company (hereinafter referred to as “the Company”) recognizes the appropriate protection of all information assets handled in the course of its business activities as a critical responsibility.

This policy aims to ensure the confidentiality, integrity, and availability of information, and to continuously provide safe and trusted services.

2. Scope of Application

This policy applies to all officers, employees, contract staff, temporary staff, and all other parties involved in the Company’s operations.

3. Basic Principles

i. Compliance with Laws and Standards

We comply with laws, regulations, contractual obligations, and internal rules related to information security, fulfilling our social responsibilities.

ii. Protection of Information Assets

We appropriately manage all information assets—including customer data, personal information, business data, and technical information—and protect them from risks such as unauthorized access, data breaches, tampering, loss, and destruction.

iii. Implementation of Security Measures

We implement technical, physical, and organizational preventive measures to proactively mitigate threats. Where necessary, we collaborate with external experts to apply the latest security practices.

iv. Education and Awareness

We conduct regular training and awareness programs for all officers and employees to promote understanding of the importance of information security and proper handling practices.

v. Prompt Response to Incidents

In the event of an information security incident, we promptly identify the cause and take measures to minimize damage and prevent recurrence.

vi. Continuous Improvement

We continuously review and improve this policy and related regulations in response to changes in the social environment, technology, and applicable laws.

4. Operational Structure

The Company’s executive also serves as the Data Protection Officer (DPO), overseeing

the implementation of this information security policy as the highest responsible authority.

5. Contact Information

For inquiries regarding this policy, please contact:

E-mail: office@shingijutsu-global.com

Established: August 20, 2025

Shingijutsu Global Consulting Company

President: Takeshi Iwata